



## Agency 2020 Wish List

<b>First Step of Wichita Falls, Inc.</b>	
<b>Mission:</b>	To promote safe and healthy communities free from violence through outreach, education, and supportive services.
<b>In-Kind Donations</b>	
<b>Address of Location Where In-Kind Donations Should Be Delivered:</b>	624 Indiana Ave, Suite 304, Wichita Falls, TX 76301
<b>Days of Week on Which In-Kind Donations Accepted at this Location:</b>	Monday – Friday
<b>Time of Day During Which In-Kind Donations Accepted at this Location:</b>	8:00 am – 5:00 pm
<b>Contact Name for In-Kind Donation Questions:</b>	Michelle Turnbow
<b>Contact Phone Number for In-Kind Donation Questions:</b>	940-723-7799
<b>Contact Email for In-Kind Donation Questions:</b>	<a href="mailto:mturnbow@firststep.org">mturnbow@firststep.org</a>
<b>Agency Cash Donation Website Link:</b>	<a href="http://www.firststep.org">www.firststep.org</a>
<b>Limitations on In-Kind Donations Accepted:</b>	We ask that clothing donations are delivered to Faith Resale. We accept new undergarments and socks, household basics, personal hygiene, office supplies, art supplies, children’s, and holiday items.
<b>Requests:</b>	Household supplies (food, laundry detergent, paper towels, cleaning supplies, hygiene items, journals, accessories, etc.)
	Client household essentials (towels, sheets, kitchen cookware, utensils, etc.)
	Agency vehicle maintenance and care costs
	Operating supplies: business computers, copy paper, office equipment/furniture
	Case-by-case client needs: medical (wheel chair, BP monitor, cost of prescriptions), baby furniture and supplies, cost to replace documents (birth certificate, social security card, driver’s license, school transcripts), relocation expense, car repairs, gasoline, new home set up, suitcases, storage containers, etc..
	Cost of promotional supplies for student education, awareness, and prevention events, informational booths, community fairs, etc.
<b>Volunteer Opportunities</b>	
<b>Volunteer Coordinator Contact Name:</b>	Patti Mallow
<b>Volunteer Coordinator Contact Phone Number:</b>	940-723-7799
<b>Volunteer Coordinator Contact Email:</b>	<a href="mailto:pmallow@firststep.org">pmallow@firststep.org</a>